

Highway 104 Corporation
 2016/17 CEO Quarterly Travel Expense & Hospitality Report

Paul Richard, PEng

Travel Expenses	Apr 1 - Jun 30 2016	Jul 1 - Sep 30 2016	Oct 1 - Dec 31 2016	Jan 1 - Mar 31 2017	Totals
Km Driven	2,560	1,080	1,535	1,034	6,209
Reimbursement	649	274	389	\$ 262	1,575
Parking and Tolls			68		68
Airport Cabs					
Airfare			652		652
Subtotal:	\$649	\$274	\$1,109	\$262	2,295
Lodging					
Lodging	120		80		200
Transportation			32		32
Subtotal:	\$120	\$0	\$112		\$232
Food					
Breakfast	7		24		31
Lunch	156	105	284	\$ 90	635
Dinner					-
Miscellaneous	32	60	10		102
Subtotal:	\$195	\$165	\$318		678
Miscellaneous					
Mthly Travel Allowance:	1,032	1,032	1,032	\$ 1,032	
Subtotal:	1,032	1,032	1,032	1,032	
Quarterly Total:	\$1,996	\$1,470	\$2,571	\$1,294	\$ 7,332
Hospitality Record					
Date	Location	Business Purpose	Cost		
June 3 & 4, 2016	Moncton, N.B	Hosted Atlantic Toll Manager Meeting	\$932		
Total:			\$932		

Mileage Rate: \$0.2537