

Highway 104 Corporation  
 2017/18 CEO Quarterly Travel Expense & Hospitality Report

Paul Richard, PEng

Travel Expenses	Apr 1 - Jun 30 2017	Jul 1 - Sep 30 2017	Oct 1 - Dec 31 2017	Jan 1 - Mar 31 2018	Totals
Km Driven	1,140	1,500	1,922	520	5,082
Reimbursement	289	381	488	\$ 132	1,289
Parking and Tolls					-
Airport Cabs					
Airfare					-
Subtotal:	\$289	\$381	\$488	\$132	1,289
<b>Lodging</b>					
Lodging			425		425
Transportation					-
Subtotal:	\$0	\$0	\$425		\$425
<b>Food</b>					
Breakfast					-
Lunch	233	208	116	\$ 15	572
Dinner			56		56
Miscellaneous		52			52
Subtotal:	\$233	\$260	\$172		665
<b>Miscellaneous</b>					
Mthly Travel Allowance	1,032	1,032	1,032	1,032	\$ 4,128
Subtotal:	1,032	1,032	1,032	1,032	\$ 4,128
Quarterly Total:	\$1,554	\$1,673	\$2,117	\$1,164	\$ 6,507

<b>Hospitality Record</b>			
Date	Location	Business Purpose	Cost
Total:			\$0

Mileage Rate: ..... \$0.2537