

Highway 104 Corporation
 2019/20 CEO Quarterly Travel Expense & Hospitality Report

Paul Richard, PEng

Travel Expenses	Apr 1 - Jun 30 2019	Jul 1 - Sep 30 2019	Oct 1 - Dec 31 2019	Jan 1 - Mar 31 2020	Totals
Km Driven	810	830	200	540	2,380
Reimbursement	205	211	51	\$ 137	604
Parking and Tolls			176		176
Airport Cabs					
Airfare		1,481			1,481
Subtotal:	\$205	\$1,692	\$227	\$137	2,261
Lodging					
Lodging			1667		1,667
Transportation			16		16
Subtotal:	\$0	\$0	\$1,683		\$1,683
Food					
Breakfast			54		54
Lunch	23	13	91		127
Dinner			133		133
Miscellaneous					-
Subtotal:	\$23	\$13	\$278		314
Miscellaneous					
Mthly Travel Allowance	1,068	1,068	1,068	1,068	\$ 4,272
Subtotal:	1,068	1,068	1,068	1,068	\$ 4,272
Quarterly Total:	\$1,297	\$2,773	\$3,256	\$1,205	\$ 8,530

Hospitality Record			
Date	Location	Business Purpose	Cost
Total:			\$0

Mileage Rate: \$0.2537